
The Oxley Portal and App is how we primarily communicate with families. The App is an on-the-go refined version of what is available in the Portal. If you are having trouble accessing either of these please access the bespoke login details that were sent to you via email, you will need to login into the Portal on a computer first and then update your password. From there you can download the App from the Google Play or Apple App store. If you are still having trouble logging in, please contact office@oxley.nsw.edu.au or call 4861 1366 for assistance. Further Portal and App details are [here](#).

Use Flexischools (either the [website](#)

If your child is without lunch and doesn't have any credit on their Flexischools account we will provide them with a basic sandwich to ensure they don't go hungry and will issue an IOU, that we ask is paid that day. If this has not been paid by the end of the week the Canteen will send a followup email.

The Uniform Shop on campus is open Tuesday – Thursday

8.30am – 4.00pm. Orders can also be made over the phone via EFTPOS or online and collected by students. Items cannot be charged to school accounts. For online orders follow this link: [Oxley Shop Online Store](#)

Put their name in every single item of clothing. Lost items are returned when they are named. This includes lunchboxes and water bottles.

Lost property is kept at Student Services, so direct your child there to see if it has been handed in. Retracing steps around the school, checking locker areas and the changerooms are important steps as not everything is handed in – sometimes items are left in place. If items are left on the bus, contact Berrima Buses directly 4871 3211.

You are not sure about the needed specifications for your child's laptop for school

The details are found here on the school website [here](#)

You can use the 'Absentee' tab on the App or send an email with the details to studentservices@oxley.nsw.edu.au so the student is allowed to sign out or in and they will meet you on the 2nd driveway.

Please don't. Use this as a learning experience to work on their organisation and the need to pack and plan in advance.

You have a general question about something at the school

Check the school [website](#), access the Oxley Portal and App, contact Reception on 4861 1366 or your year group parent representative.

You have a specific question relating to your child

Contact your child's Mentor. Often email is the best form of contact. Calmly and clearly outline the issue or concern and let them know the best contact number for you. They will be in touch either to help you to resolve it or to redirect you as needed.

Each week sign their Student Diary. Check to see that they are writing down their homework, if there are any notes from teachers or any merit stickers.

The students have access to their school email throughout the day. You can contact Student Services before 2.30pm and the message will be passed on. If it is later than this, we cannot guarantee it will reach the student before they leave for the day.

You see a student/parent/teacher conferences date in the calendar and would like to book your appointment times

Wait for an email from the school with your booking code. This will be sent in the preceding week, prior to the event.

Please do! Oxley College has profiles on YouTube, Facebook, Instagram and LinkedIn